UNDERGRADUATE CHANGE OF MATRICULATION FORM

REGISTRAR'S OFFICE

Instructions: This form is to be used by undergraduates to change a major or to add a second major, emphasis, or minor. If adding programs, complete only the New Major/Emphasis/Minor box. The department of each major/minor/emphasis must sign this form. If the student is changing departments, then **both Department Heads** must sign.

Please Print Clearly:

Student I.D. Number	Name (Last, First, M.I.)	E-Mail Address

Please provide the following to be updated in the university database:

Local Address	Permanent Address
Street	Street
City State Zip	City State Zip
Phone	Phone

CURRENT MAJOR

Major_____
Department_____ College_____
Student: Please state the reason for changing majors

_____
_____
_____
_____
_____
_____
_____
_____
_____

Cumulative GPA:_____ USU GPA:_____

Status: ◯ Warned ◯ Probation ◯ Good Standing
Signature for current major:

_____
department signature/title

Date:_____

NEW (OR ADDITIONAL) MAJOR/EMPHASIS/MINOR

Major_____

Emphasis/Option_____
(an emphasis must be listed if it is required for the major)
Department_____ College_____

Catalog Year_____ (necessary for CAPP)
Class Rank: ◯SR ◯JR ◯SO ◯FR
Second Major? ◯Yes ◯No
Degree: ◯AAS ◯AS ◯AA ◯BS
◯BA ◯BFA ◯BLA ◯BM
Accepted on: ◯Warned ◯Probation ◯Good Standing
Attempted Hours _____
Accepted by Department_____
Printed name and title

_____
Signature

Name of Advisor_____
Date_____

Minor_____
Department_____ College_____

Accepted by_____
department signature
Date_____

Attention departments and colleges: If you want a copy of this form, please make a copy before you send it to the Registrar's Office.

For Registrar's Office Use Only:

Processed by_____ Date_____

Residency_____

Form may be mailed to Utah State University Registrar's Office, 1600 Old Main Hill, Logan UT 84322-1600