UtahState UNIVERSITY

UNDERGRADUATE CHANGE OF MATRICULATION FORM

REGISTRAR'S OFFICE

Instructions: This form is to be used by undergraduates to change a major or to add a second major, emphasis, or minor. If adding programs, complete only the New Major/Emphasis/Minor box. The department of each major/minor/emphasis must sign this form. If the student is changing departments, then **both Department Heads** must sign.

Please Print Clearly:

Student I.D. Number	Name (Last, First, M.I.)	E-Mail Address

Please provide the following to be updated in the university database:

Local Address	Permanent Address
Street	Street
City State Zip	City State Zip
Phone	Phone

CURRENT MAJOR

Major_____

Department_____ College_____

Student: Please state the reason for changing majors

_____

_____

_____

_____

_____

_____

_____

_____

_____

Cumulative GPA:_____ USU GPA:_____

Status: ◯ Warned ◯ Probation ◯ Good Standing

Signature for current major:

_____

department signature/title

Date:_____

NEW (OR ADDITIONAL) MAJOR/EMPHASIS/MINOR

Major_____

Emphasis/Option_____

(an emphasis must be listed if it is required for the major)

Department_____ College_____

Catalog Year_____ (necessary for CAPP)

Class Rank: ◯ SR ◯ JR ◯ SO ◯ FR

Second Major? ◯ Yes ◯ No

Degree: ◯ AAS ◯ AS ◯ AA ◯ BS

◯ BA ◯ BFA ◯ BLA ◯ BM

Accepted on: ◯ Warned ◯ Probation ◯ Good Standing

Attempted Hours _____

Accepted by Department_____

Printed name and title

_____

Signature

Name of Advisor_____

Date_____

Minor_____

Department_____ College_____

Accepted by_____

department signature

Date_____

Attention departments and colleges: If you want a copy of this form, please make a copy before you send it to the Registrar's Office.

For Registrar's Office Use Only:

Processed by_____ Date_____

Residency_____

Form may be mailed to Utah State University Registrar's Office, 1600 Old Main Hill, Logan UT 84322-1600